



WEST COAST DISTRICT MUNICIPALITY

TENDER NOTICE

WDM 05/2021

SHORT –TERM INSURANCE FOR THE PERIOD 01 JULY 2021 TO 30 JUNE 2024

Tenders are invited from accredited insurance brokers to provide short – term insurance to the West Coast District Municipality for the period 1 July 2021 to 30 June 2024.

Tenders may only be submitted on the prescribed tender documents that is obtainable from **Tuesday, 13 April 2021** at the Supply Chain Management Office of the West Coast District Municipality, 58 Long Street, Moorreesburg. Tel: 022 433 8400, upon payment of a non-refundable fee of R300.00 per document. Banking details can be obtained via e-mail: scm@wcdm.co.za.

The 80/20 points system and Functionality as set out in the Procurement Regulations of 2017 will be used to evaluate the tender.

Technical enquiries regarding this bid can be directed to Mr PR April at tel. nr 022 433 8400

Completed tender in a sealed envelope, endorsed with: **“TENDER WDM 05/2021: SHORT – TERM INSURANCE”** must be placed in the tender box at the offices of the **West Coast District Municipality, 58 Long Street, Moorreesburg, before 12h00 on Tuesday, 11 May 2021** after which tenders will be opened.

Points will be awarded to tenderers for their BBBEE status.

A letter with pin code, issued by the South African Revenue Services (SARS), must accompany the completed tender document. Tenderers must ensure that they are registered as a supplier on the Central Supplier Database (CSD).

Electronic format of tenders or faxes will not be accepted and incomplete tenders and tenders received late will not be considered and the Council does not bind itself to accept the lowest or any tender.

Tenders shall be valid for a period of 90 days from the tender closing date.

Mr DC Joubert
Municipal Manager
West Coast District Municipality
P.O. Box 242
MOORREESBURG
7310