



**WESKUS / WEST COAST**  
**DISTRIKSMUNISIPALITEIT / DISTRICT MUNICIPALITY**  
**U MASIPALA WESITHILI SASEWEST COAST**

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**98<sup>STE</sup> ALGEMENE RAADSVERGADERING / 98<sup>th</sup> GENERAL COUNCIL MEETING**  
**05 DESEMBER 2018 / 05 DECEMBER 2018**

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**7. TOEKENNING VAN RAADSHEERSKAP AAN RAADSLEDE VAN DIE WESKUS DISTRIKSMUNISIPALITEIT (3/3/3)**

***CONFERMENT OF THE TITLE OF ALDERMAN ON COUNCILLORS OF THE WEST COAST DISTRICT MUNICIPALITY (3/3/3)***

1. Dat Raadsheerskap aan rdh R Skei toegeken word.  
That Aldermanship be conferred on Alderman R Skei.
2. Dat 'n ampswapen, kleurbaadjie en sertifikaat aan rdh R Skei oorhandig word.  
That a badge of office, blazer and certificate be presented to Alderman R Skei.

**ITEM 18/12/05/10.1.1.1**  
**VERSLAG VAN OUDITEUR-GENERAAL 2017/2018 (4/12/4)**

**REPORT OF AUDITOR GENERAL 2017/2018 (4/12/4)**

Dat die verslag van die Ouditeur-Generaal vir die 2017/2018 finansiële jaar goedgekeur word.

That the report of the Auditor-General for the financial year 2017/2018 be approved.

**ITEM 18/12/05/10.2.1**  
**JAARLIKSE FINANSIËLE STATE 2017/2018 (4/15/1)**

**ANNUAL FINANCIAL STATEMENTS 2017/2018 (4/15/1)**

**FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION:**

Die volgende 4 (vier) verandering word hiermee beklemtoon:  
The following 4 (four) amendments are hereby highlighted:

Opgehoopte Surplus / Accumulated Surplus

Vorige State / Previous Statements – R 492 330 538  
Huidige State / Current Statements – R 270 769 976

Inkomste & Uitgawe / Income & Expenditure

Vorige State / Previous Statements – R 22 804 633 (Surplus)  
Huidige State / Current Statements – R 9 600 512 (Deficit)

Kontant / Cash

Vorige State / Previous Statements – R 269 808 077  
Huidige State / Current Statements – R 269 808 077

PPE (Bates / Assets)

Vorige State/Previous Statements – R 317 179 079  
Huidige State/Current Statements – R 76 718 201

Dat die Jaarlikse Finansiële State 2017/2018 goedgekeur word.

That the Annual Financial Statements 2017/2018 be approved.

**ITEM 18/12/05/10.2.2**

**UITGEDIENDE BATES EN VOORRAAD AFGESKRYF VIR DIE BOEKJAAR 2018/2019 (4/12/4)**

**OBSOLETE ASSETS AND INVENTORY WRITTEN OFF FOR THE FINANCIAL YEAR 2018/2019 (4/12/4)**

Dat kennis geneem word van die bate afskrywings ingevolge Seksie 40 (3) (b) van die Voorsieningskanaalbestuursbeleid en Seksies 20 en 21 van die Batebestuursbeleid met 'n netto waarde van R82 600.24.

That cognisance be taken of the asset write offs in accordance Section 40 (3) (b) of the Supply Chain Management Policy and Sections 20 and 21 of the Asset Management Policy amounting to R82 600.24.

**ITEM 18/12/05/10.2.3**

**SPESIALE AANSUIWERINGS BEGROTING 2018/2019 (4/2/1)**

**SPECIAL ADJUSTMENT BUDGET 2018/2019 (4/2/1)**

FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION:

Inkomste & Uitgawe:

Saldo Begroting na vorige Aansuiwering (Surplus)	<u>R 1 934 045</u>
Saldo Begroting na voorgestelde Aansuiwering (Surplus)	<u>R 4 558 815</u>

Income and Expenditure:

Balance Budget after previous Adjustment (Surplus)	<u>R 1 934 045</u>
Balance Budget after proposed Adjustment (Surplus)	<u>R 4 558 815</u>

Kapitaal:

Saldo Begroting na vorige Aansuiwering	<u>R 5 199 590</u>
Saldo Begroting na voorgestelde Aansuiwering	<u>R 6 073 920</u>

Capital:

Balance Budget after previous Adjustment	<u>R 5 199 590</u>
Balance Budget after proposed Adjustment	<u>R 6 073 920</u>

1. Dat die Spesiale Aansuiweringsbegroting 2018/2019 met wysigings deur die raad goedgekeur word; en

*That the Special Adjustment Budget 2018/2019 with amendments be approved by Council; and*

2. Dat enige wysigings (indien enige) aan die SDBIP deur die raad goedgekeur word.

*That the changes (if any) to the SDBIP be approved by Council.*

**ITEM 18/12/05/10.3.1**

**VOORLEGGING EN TER TAFELLEGGING VAN DIE JAARVERSLAG: 2017/2018 FINANSIËLE JAAR (3/4/5)**

**SUBMISSION AND TABLING OF ANNUAL REPORT: 2017/2018 FINANCIAL YEAR (3/4/5)**

1. Dat die 2017/2018 Jaarverslag insluitend Aanhangsels A (Ouditverslag) en B (Finansiële State) goedgekeur word;

*That the 2017/2018 Annual Report inclusive of Annexure A (Audit Report) and B (Financial Statements) be approved;*

2. Dat die Jaarverslag 2017/2018 in die media vir publieke kommentaar geadverteer word na voorlegging aan die raad;

*That the 2017/2018 Annual Report be made public immediately after the tabling for representations;*

3. Dat die Jaarverslag vir die 2017/2018 finansiële jaar verwys word na die 'Municipal Public Accounts Committee' (MPAC) vir hersiening en oorweging;

*That the Municipal Public Accounts Committee review the Draft Annual Report and representations made for consideration;*

4. Dat die Jaarverslag 2017/2018 aan die Ouditeur-Generaal, Nasionale Tesourie, Provinsiale Tesourie en die Departement van Plaaslike Regering in die provinsie ingedien word vir kommentare gebaseer op die onderskeie evaluerings;

*That the Annual Report 2017/2018 be submitted to the Auditor-General, National Treasury, Western Cape Government Provincial Treasury and the Western Cape Department of Local Government to solicit comments based on the respective evaluations;*

5. Dat die Oorsigverslag voorberei word binne die raamwerk van die MFMA Omsendskrywe 32 vir oorweging nie later as Maart 2019;

*That an Oversight Report be prepared within the framework of the MFMA Circular 32 for consideration by Council within two months after tabling but not later than march 2019;*

6. Dat die Oudit- en Prestasie Ouditkomitee Verslag ingesluit word in die jaarverslag voor indiening vir aanvaarding en dat die Oorsigverslag openbaar gemaak word binne sewe dae na aanvaarding deur die Raad.

*That the Audit- and Performance Audit Committee Report be incorporated in the Annual Report prior to submission for adoption; and that the Oversight Report be made public within seven days after adoption by Council.*

**ITEM 18/12/05/10.3.2**

**VUL VAN VAKATURES OP KOMITEES (3/1/1/3)**

**FILL OF VACANCIES ON COMMITTEES (3/1/1/3)**

Dat die item onttrek word.

That the item be withdrawn.

**ITEM 18/12/05/10.4.1.1**

**VERSLAG VAN DIE PRESTASIE EVALUERINGS-PANEEL GEDATEER 15 OKTOBER 2018 (10/3/2/3/37)**

**REPORT OF THE PERFORMANCE EVALUATION PANEL DATED 15 OCTOBER 2018 (10/3/2/3/37)**

Dat die Prestasie Evalueringsverslag gedateer 15 Oktober 2018 goedgekeur word.

That the Performance Evaluation Report dated 15 October 2018 be approved.

**ITEM 18/12/05/10.4.1.2****UITBETALING VAN PRESTASIE BONUS AAN MUNISIPALE BESTUURDER EN BESTUURDERS WAT DIREK RAPPORTEER AAN DIE MUNISIPALE BESTUURDER – ARTIKEL 54A/56 AANSTELLINGS 2017/2018 FINANSIËLE JAAR (10/3/2/3/37)****PAYMENT OF PERFORMANCE BONUS TO MUNICIPAL MANAGER AND MANAGERS ACCOUNTABLE TO THE MUNICIPAL MANAGER – SECTION 54A/56 APPOINTMENTS 2017/2018 FINANCIAL YEAR (10/3/2/3/37)**

Dat 'n prestasie bonus as persentasie van die totale vergoedingspakette soos op 1 Julie 2018 van die betrokke posbekleërs, as volg uitbetaal word:

That a performance bonus be paid to the relevant incumbents as a percentage of the total remuneration package as on 1 July 2018, as follows:

<b>Official</b>	<b>Total Remuneration in terms of 1 July 2017</b>	<b>Months Service</b>	<b>Score</b>	<b>Performance %</b>	<b>% of total package</b>	<b>Rand Value</b>
Mr. HF Prins (Former Municipal Manager)	R 1 420 196 +11% waiver	5 months	81.1%	14%	<i>Pro rata</i> 12% of 14% of total package	R 91 957.68
Mr. DC Joubert (Municipal Manager)	R1 245 786	4 months	75.7%	11%	<i>Pro rata</i> 7% of 11% of total package	R 45 678.82
Mr. W Markus (Acting Municipal Manager)	R 1 420 196	Mid-year 1: 1 month  Mid-year 2: 2 months	81.1%  75.7%	14%  11%	<i>Pro rata</i> 2% of 14% of total package  <i>Pro rata</i> 4% of 11% of total package	R 3 024.64  R 4 753.00
Mr. W Markus (Director Administration and Community Services)	R 1 160 941	12 months	80.2%	14%	14% of total package	R 162 532
Mr. J Koekemoer (Director Financial Services)	R 1 160 941	12 months	74.6%	9%	9% of total package	R 104 485
Mr. HJ Matthee (Director Technical Services)	R 1 160 941	12 months	87.2%	14%	14% of total package	R 162 532

**ITEM 18/12/05/11.1.1.1****ARTIKEL 52(d) VAN DIE MFMA: EERSTE KWARTAAL TOPVLAK DIENSLEWERINGSBEGROTING IMPLEMENTERINGSPLAN (SDBIP) PRESTASIE-VERSLAG: JULIE - SEPTEMBER 2018 (15/16/2/1)****SECTION 52(d) OF THE MFMA: FIRST QUARTER TOP LEVEL SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (SDBIP) PERFORMANCE REPORT: JULY - SEPTEMBER 2018 (15/16/2/1)**

Kennis geneem / Noted