



WESKUS / WEST COAST
DISTRIKSMUNISIPALITEIT / DISTRICT MUNICIPALITY
U MASIPALA WESITHILI SASEWEST COAST

97STE ALGEMENE RAADSVERGADERING / 97th GENERAL COUNCIL MEETING
29 AUGUSTUS 2018 / 29 AUGUST 2018

ITEM 18/08/29/9.1.1

UITSTAANDE GELDE (4/16/1/1)

OUTSTANDING DEBTORS (4/16/1/1)

1. Dat uitstaande skulde ten bedrae van R779 028.75 en ouer as 60 dae van die oninbare skuldefonds verhaal word:
30/06/2017 - R288 264.08
30/06/2018 - R517 013.23; en

That all outstanding debts amounts to R779 028.75 older than 60 days be recovered from the bad debt reserve fund:

*30/06/2017 - R288 264.08
30/06/2018 - R517 013.23; and*

2. Dat die sake by die prokureurs nie gesluit word nie en indien die gelde gevorder word, word dit weer in die oninbare skuldefonds inbetaal (gevalle onder R1000.00 word nie gedagvaar nie, maar slegs afgeskryf as gevolg van regs-kostes wat te hoog is).

That the cases at the attorneys office not be closed and that recovered debt be transferred to the bad debt reserve fund (cases under R1000.00 are not summoned for bad debt, only written off as a result of high legal cost).

ITEM 18/08/29/9.1.2

KONSEP FINANSIËLE STATE 2017/2018 (4/15/1)

DRAFT FINANCIAL STATEMENTS 2017/2018 (4/15/1)

**Transaksies toon:
Transactions are:**

(a) Kapitaaluitgawes / Capital Expenditure

Begroot / Budget	9 324 500
Spandeer / Expenditure	8 105 635
% Spandeer / Spent	86.93%

(b) Bedryfsuitgawe / Operating Expenditure

Begroot / Budget	364 404 171
Spandeer / Expenditure	327 555 945
% Spandeer / Spent	89.89%

(c) Bedryfsinkomste / Operating Income

Begroot / Budget	366 895 996
Inkomste / Income	350 360 578
% Inkomste / Income	95.49%

Dat die volgende goedgekeur word:

Konsep Finansiële State vir die boekjaar 2017/2018:

- a) "Statements of financial position"
- b) "Statements of financial performance"
- c) "Statements of change in net assets"
- d) "Cash flow statements"

That the following be approved:

Draft Financial Statements for the financial year 2017/2018:

- a) "Statements of financial position"
- b) "Statements of financial performance"
- c) "Statements of change in net assets"
- d) "Cash flow statements"

ITEM 18/08/29/9.2.1.1

RISIKO- GEBASEERDE INTERNE OUDIT PLAN 2018/2019 (4/12/4)

RISK- BASED INTERNAL AUDIT PLAN 2018/2019 (4/12/4)

Dat die Risiko- Gebaseerde Interne Oudit Plan 2018/2019 goedgekeur word.

That the Risk- Based Internal Audit Plan 2018/2019 be approved.

ITEM 18/08/29/9.2.2.1

BEDROG- EN RISIKOKOMITEE VERWYSINGSRAAMWERK (4/12/4/1)

FRAUD- AND RISK COMMITTEE TERMS OF REFERENCE (4/12/4/1)

Dat die Bedrog- en Risikokomitee Verwysingsraamwerk goedgekeur word.

That the Fraud- and Risk Committee Terms of Reference be approved.

ITEM 18/08/29/9.2.2.2

RISIKO BESTUURSBELEID, RISIKO BESTUURSTRATEGIE EN RISIKO IMPLEMENTERINGSPLAN VIR 2018/2019 FINANSIËLE JAAR (4/12/4/1/1)

RISK MANAGEMENT POLICY, RISK MANAGEMENT STRATEGY AND RISK IMPLEMENTATION PLAN FOR THE 2018/2019 FINANCIAL YEAR (4/12/4/1/1)

Dat die volgende beleide goedgekeur word vir die 2018/2019 finansiële jaar:

That the following policies be approved for the 2018/2019 financial year:

1. Risiko Bestuursbeleid
Risk Management Policy
2. Risiko Bestuurstrategie en Risiko Implementeringsplan
Risk Management Strategy and Risk Implementation Plan

ITEM 18/08/29/9.2.2.3

“WHISTLE BLOWING” BELEID EN ANTI- BEDROG EN KORRUPSIE PLAN (4/12/4/1)

WHISTLE BLOWING POLICY AND ANTI- FRAUD AND CORRUPTION PLAN (4/12/4/1)

Dat die volgende beleide goedgekeur word vir die 2018/2019 finansiële jaar:
That the following policies be approved for the 2018/2019 financial year:

1. “Whistle Blowing” Beleid
Whistle Blowing Policy
2. Anti- Bedrog en Korrupsie Plan
Anti- Fraud and Corruption Plan

ITEM 18/08/29/9.2.3.1

WESKUS STREEK EKONOMIESE ONTWIKKELING STRATEGIE (15/16/7/5)

WEST COAST REGION ECONOMIC DEVELOPMENT STRATEGY (15/16/7/5)

Dat die Streek Ekonomiese Ontwikkelingstrategie goedgekeur word.

That the Regional Economic Development Strategy be approved.

ITEM 18/08/29/9.3.1

ONGEMAGTIGDE, ONREËLMATIGE OF VRUGTELOSE EN VERKWISTE BESTEDING: J ESAU - 2667 (4/1)

UNAUTHORISED, IRREGULAR OR FRUITLESS AND WASTEFUL EXPENDITURE: J ESAU - 2667 (4/1)

1. Dat die bedrag van R66 078.33 (BTW ingesluit), met betrekking tot klagte 2, gekondoneer word en dat die gelde deur die paaie rekening (werktuig rekening) betaal word soos voorgeskryf deur Artikel 32 (2)(b) van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Wet 56 van 2003, omrede die Raad nie een betrokke persoon aanspreeklik kon vind nie;

That the amount of R66 078.33 (VAT included), with regard to charge 2 be condoned and be written off as irrecoverable as council could not hold any one accountable and the funds be paid by the roads accounts (workshop account) as prescribed by section 32 (2)(b) of Local Government: Municipal Financial Management Act, Act 56 of 2003;

2. Dat die bedrag van R2 376.90 (BTW ingesluit), met betrekking tot klagte 1, gekondoneer en verhaal word van die verantwoordelike amptenaar soos voorgeskryf deur Artikel 32 (2) (b) van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Wet 56 van 2003; en

That the amount of R2 376.90 (VAT included), with regard to charge 1 be condoned and be recovered from the responsible official as prescribed by section 32(2) (b) of the Local Government: Municipal Financial Management Act, Act 56 of 2003;

3. Dat die bedrag van R2 376.90 (BTW ingesluit) verhaal word van mnr j esau se salaris vir 'n tydperk van drie maande soos voorgeskryf deur Artikel 32 (2)(b) van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Wet 56 van 2003; en

That the amount of R2 376.90 (VAT included) be recovered from Mr J Esau from his salary on a three month period as prescribed by section 32 (2) (b) of the Local Government: Municipal Financial Management Act, Act 56 of 2003; and

4. Dat 'n ondersoek geloots word waarom mnr pekeur wat deel was van die insidente nie aangekla was nie en 'n SOP (“Standard Operating Procedure”) opgestel word deur die betrokke departement om soortgelyke insidente te verhoed en aan te spreek.

That an investigation be lodged on the reasons why Mr Pekeur was not charged on any of the incidents and a sop (standard operating procedure) be compiled by the respective department to address and prevent similar incidents.

ITEM 18/08/29/9.3.2

ONGEMAGTIGDE, ONREËLMATIGE OF VRUGTELOSE EN VERKWISTE BESTEDING: H PAULSE – 2714 (4/1)

UNAUTHORISED, IRREGULAR OR FRUITLESS AND WASTEFUL EXPENDITURE: H PAULSE – 2714 (4/1)

1. Dat die bedrag van R35 695.76 (btw ingesluit), gekondoneer en verhaal word van die verantwoordelike amptenaar soos voorgeskryf deur Artikel 32 (2)(b) van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Wet 56 van 2003;

That the amount of R35 695.76 (vat included), be condoned and be recovered from the responsible official as prescribed by Section 32 (2) (b) of the Local Government: Municipal Financial Management Act, Act 56 of 2003;

2. Dat daar met mnr H Paulse ooreengekom word dat die geld terugbetaal word teen R1000.00 per maand soos voorgeskryf deur Artikel 32 (2)(b) van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Wet 56 van 2003; en

That an agreement be made by mr H Paulse to recover the funds of R1000.00 on a monthly basis as prescribed by Section 32 (2) (b) of the Local Government: Municipal Financial Management Act, Act 56 of 2003; and

3. Dat die Vlootbeheer- en Voertuigbeleid hersien word.

That the Fleet Management- and Vehicle Policy be revised.

ITEM 18/08/29/9.4.1.1

VUL VAN VAKATURES OP KOMITEES (3/1/1/3)

FILL OF VACANCIES ON COMMITTEES (3/1/1/3)

1. Dat raadslede afgevaardig word om die vakatures op die onderskeie staande- en statutêre komitees asook forums te dien; en

That Councillors be delegated to fill the vacancies to serves on the various standing and statutory committees as well as forums; and

2. Dat 'n secundi vir die "Municipal Public Accounts Committee" (MPAC) aangestel word en bywoning deur alle lede verpligtend is.

That a secundi be appointed for the Municipal Public Accounts Committee (MPAC) and attendance of all the members are compulsory.

WESKUS / WEST COAST DM

VERTEENWOORDIGING VAN RAADSLEDE OP KOMITEES / REPRESENTATION OF COUNCILLORS ON COMMITTEES

1. UITVOERENDE BURGEMEESTERSKOMITEE / EXECUTIVE MAYORAL COMMITTEE

- a) **Uitvoerende Burgemeester / Executive Mayor**
JH Cleophas
- b) **Uitvoerende Onderburgemeester / Executive Deputy Mayor**
RW Strydom
- c) **Lede / Members**
BJ Stanley
FJ Schippers
V McQuire
J Meyer
- d) **Ex Officio**
R Swarts

2. ARTIKEL 80: PORTEFEULJEKOMITEES / SECTION 80: PORTFOLIO COMMITTEES

Portefeuljekomitee : Infrastruktuur Dienste / Portfolio Committee : Infrastructure Services	Portefeuljekomitee : Finansiële Dienste / Portfolio Committee : Financial Services	Portefeuljekomitee : Administrasie & Gemeenskapsdienste / Portfolio Committee : Administration & Community Services	Portefeuljekomitee : Strategiese Ondersteuning en Ekonomiese Ontwikkeling Portfolio Committee : Strategic Support & Economic Development
Functions: Spatial Planning and Development Roads Civil Engineering Projects Water Supply	Functions: Financial Management and Control Income and Expenditure Information Technology Supply Chain Management Ganzekraal Holiday Resort	Functions: Administration Municipal Environmental Health: Air Quality and Environmental Integrity Disaster Management Fire Services Social Development	Functions: Human Resources IDP LED Tourism
<u>PK Voorsitter / PC Chair</u> BJ Stanley	<u>PK Voorsitter / PC Chair</u> FJ Schippers	<u>PK Voorsitter / PC Chair</u> V McQuire	<u>PK Voorsitter / PC Chair</u> J Meyer
<u>PK lede / PC Members</u> G Stephan J Botha J Alexander M Carosini F Kamfer NM Ngobo	<u>PK lede / PC Members</u> M Schrader JJ Hoop J Botha SM Scholtz SIJ Smit E Nackerdien	<u>PK lede / PC Members</u> N Smit JJ Hoop J Alexander JA Engelbrecht EB Mankay SA Gxabalashé	<u>PK lede / PC Members</u> G Stephan N Smit JA Engelbrecht M Schrader NS Qunta BJ Penxa
<u>Ex Officio</u> Uitvoerende Burgemeester / Executive Mayor Deputy Executive Mayor/Uitvoerende Onderburgemeester Speaker	<u>Ex Officio</u> Uitvoerende Burgemeester / Executive Mayor Deputy Executive Mayor/Uitvoerende Onderburgemeester Speaker	<u>Ex Officio</u> Uitvoerende Burgemeester / Executive Mayor Deputy Executive Mayor/Uitvoerende Onderburgemeester Speaker	<u>Ex Officio</u> Uitvoerende Burgemeester / Executive Mayor Deputy Executive Mayor/Uitvoerende Onderburgemeester Speaker

3. STATUTêRE KOMITEES / STATUTORY COMMITTEES

Plaaslike Arbeidsforum Werkgeverskomponent / Local Labour Forum Employer component

J Meyer
V McQuire
FJ Schippers
BJ Stanley
RW Strydom

4. VERTEENWOORDIGERS OP SALGA / SALGA REPRESENTATIVES

- a) **Community Development and Social Cohesion**
HIV/Aids awareness, Health, Poverty Alleviation, Arts and Culture, Public Safety (Local Crime Prevention, Disaster Management, Policing and law enforcement, Emergency and fire services), Youth Development programmes, Children and the elderly, Gender mainstreaming and Persons with Disability
V McQuire
Secundi: F Kamfer
- b) **Economic Empowerment and Employment Creation**
Integrated Development Planning (IDPs, GDS, NSDP), Town Planning and Land Use Management, Public Employment Programmes, Expanded Public Works Programme (EPWP), Community Works Programme and Municipal-Private Sector Innovation on Public Employment Initiatives
J Meyer
Secundi: R Skei
- c) **Environmental Planning and Climate Resilience**
Environmental regulations and Policies, Air Pollution, Environmental, Climate Change, Environmental Affairs and Sustainability, Paris Agenda on Climate Change, Environmental Management Programmes
E Nackerdien
Secundi: G Stephan
- d) **Human Settlements and Municipal Planning**
Human Settlements and Planning Strategies, Affordable Housing Markets, Spatial Planning and Land-use Management, Integrated Urban Development Framework (IUDF)
J Alexander
Secundi: E Nackerdien
- e) **Public Transport and Roads**
Mobility and Public Transport, Public Transport Investments, Integrated Rapid Transit, Roads Planning, Access Roads and Upgrading, Policies and Programmes
BJ Stanley
Secundi: JJ Meyer
- f) **Water, Sanitation and Waste Management**
Water, Sanitation, Waste Management, Tariff Modeling, Water Boards, Bulk Water, Distribution and Reticulation Value Chain
JJ Hoop
Secundi: J Alexander
- g) **Capacity Building and Institutional Resilience**
Capacity Development: Human Resources, Capacity Building and Labour Relations implications, Organisational Development: LR implications, Restructuring of Municipalities, Labour Relations Matters and Institutional Issues relating to Municipal Service Partnerships
RW Strydom
Secundi: SA Gxabalash
- h) **Governance and Intergovernmental Relations**
Constitutional Matters, Local Government Legislation, Powers and Functions of Municipalities, IGR Policy Issues, Traditional Leaders, Demarcation Issues, Elections and Municipal By-Laws, Public Participation, Oversight and Governance, Parliamentary and Legislative matters, Municipal Interventions (Section 154 and 139), Councillor Code of Conduct and Enforcement Mechanism for Accountability, NCOP Programmes, Local Government Week and Outreach Programmes
R Swarts
Secundi: J Botha
- i) **Municipal Finance and Fiscal Policy**
Intergovernmental fiscal policies, Municipal Finances (Credit control and Enforcement Mechanisms, Revenue generations Strategies and Municipal finance management), Municipal Owned Entities (performance and governance), Municipal capital projects, Infrastructure investment, Municipal Debt Management and Review, MSCOA Review
FJ Schippers
Secundi: JJ Hoop
- j) **Municipal Innovations and Information Technology**
ICT, Knowledge Sharing and Barometer, SALGA Municipal Awards, Disruptive Technologies and Systems
JJ Hoop
Secundi: FJ Schippers

5. **ANDER KOMITEES / OTHER COMMITTEES**

- a) **GOP KOÖRDINERINGSKOMITEE / IDP COORDINATING COMMITTEE**
JH Cleophas
RW Strydom
- b) **GOP - PLAASLIKE MUNISIPALITEITE / IDP - LOCAL MUNICIPALITIES**
Bergivier Munisipaliteit / Municipality
J Botha
- Cederberg Munisipaliteit / Municipality**
J Meyer
- Matzikama Munisipaliteit / Municipality**
M Carosini
- Saldanhaabaai Munisipaliteit / Saldanha Bay Municipality**
M Schrader
- Swartland Munisipaliteit / Municipality**
N Smit
- c) **WESKUS BIOSFEERRESERVAAT / WEST COAST BIOSPHERE RESERVE**
M Schrader
- d) **WESKUS STREEK - TOERISME ORGANISASIE (STO) / WEST COAST REGIONAL – TOURISM ORGANISATION (RTO)**
JA Engelbrecht
J Meyer
- e) **GROTER CEDERBERG BIODIVERSITEITSKORRIDOR / GREATER CEDERBERG BIODIVERSITY CORRIDOR**
J Meyer
- f) **WESKUS KUS BESTUURSKOMITEE / WEST COAST COASTAL MANAGEMENT COMMUNITY**
M Schrader
6. **APPÈL OWERHEID / APPEAL AUTHORITY**
R Swarts
BJ Stanley
FJ Schippers
7. **MPAC (MUNICIPAL PUBLIC ACCOUNTS COMMITTEE)**
R Skei (Voorsitter / Chairperson)
JJ Hoop
J Engelbrecht
Secundi: J Alexander
8. **UITGEBREIDE PUBLIEKE WERKE PROGRAM (UPWP) / EXPANDED PUBLIC WORKS PROGRAMME (EPWP)**
BJ Stanley

ITEM 18/08/29/9.4.1.2

JAARPROGRAM - VERGADERDATUMS: STAANDE KOMITEES – 2019 (3/1/R)

YEAR PROGRAM - MEETING DATES: STANDING COMMITTEES – 2019 (3/1/R)

1. Dat die vergaderdatums vir 2019 aanvaar word; en
That the meeting dates for 2019 be approved; and
2. Dat die datums op 'n semester basis in die plaaslike media en webtuiste van die raad geadverteer word.
That the dates be advertised in the local media and website of the council on a semester basis.

ITEM 18/08/29/10.1.1.1

JAARLIKSE OUDIT- EN PRESTASIE OUDIT VERSLAG 2017/2018 (4/12/4)

ANNUAL AUDIT- AND PERFORMANCE AUDIT REPORT 2017/2018 (4/12/4)

Kennis geneem / *Noted*

ITEM 18/08/29/10.2.1.1

ARTIKEL 52(d) VAN DIE MFMA: VIERDE KWARTAAL TOPVLAK DIENSLEWERINGSBEGROTING IMPLEMENTERINGSPLAN (SDBIP) PRESTASIEVERSLAG: APRIL - JUNIE 2018 (15/16/2/1)

SECTION 52(d) OF THE MFMA: FOURTH QUARTER TOP LEVEL SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (SDBIP) PERFORMANCE REPORT: APRIL - JUNE 2018 (15/16/2/1)

Kennis geneem / *Noted*

ITEM 18/08/29/10.3.1.1

MFMA NASIONALE TESOURIE OMSENDKRYWE 92: MUNISIPALE OPENBARE AANSPREEKLIKHEID KOMITEES (MPAC) (10/1)

MFMA NATIONAL TREASURY CIRCULAR 92: MUNICIPAL PUBLIC ACCOUNTS COMMITTEES (MPAC) (10/1)

Kennis geneem / *Noted*