



**WESKUS / WEST COAST**  
**DISTRIKSMUNISIPALITEIT / DISTRICT MUNICIPALITY**  
**U MASIPALA WESITHILI SASEWEST COAST**

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**112DE ALGEMENE RAADSVERGADERING / 112<sup>TH</sup> GENERAL COUNCIL MEETING**  
**25 AUGUSTUS 2021 / 25 AUGUST 2021**

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**ITEM 21/08/25/8.1.1**

**POLICY FOR THE CALCULATION OF PROVISION FOR BAD DEBT (4/2/1)**

That the proposed changes to the policy for the Calculation of Provision for Bad Debt be approved with effect of the council resolution.

**ITEM 21/08/25/8.1.2**

**DRAFT ANNUAL FINANCIAL STATEMENTS 2020/2021 (4/15/1)**

That the following be approved as part of the Draft Annual Financial Statements 2020/2021:

- a. Statements of financial position;
- b. Statements of financial performance;
- c. Statements of changes in net assets; and
- d. Cash flow statements.

**ITEM 21/08/25/8.1.3**

**2021/2022 ROLL-OVER ADJUSTMENT BUDGET (13/1/B)**

That additional capital spending of R 164 000 (accumulated surplus), be approved as part of the 2021/2022 Roll-Over Adjustment Budget.

**ITEM 21/08/25/8.1.4**

**OUTSTANDING DEBTORS (4/12/4)**

1. That all outstanding Debtors amounting to R 1 103 781-68, older than 60 days, be written off and recovered from the Bad Debt Reserve Fund (Bad Debt Provision);
2. That the cases at the Attorneys Office not be closed and that recovered debt be transferred to the Bad Debt Reserve Fund; and
3. That cases under R 1000 are not summoned for bad debt, only written off as a result of high legal cost.

**ITEM 21/08/25/8.1.5**

**OBSOLETE ASSETS AND INVENTORY WRITTEN OFF FOR THE FINANCIAL YEAR 2020/2021 (4/12/4)**

That cognisance be taken of the asset write-offs in accordance with Section 40 (3) (b) of the Supply Chain Management Policy and Sections 20 and 21 of the Asset Management Policy amounting to R 20 588.42.

**ITEM 21/08/25/8.1.6**

**INVENTORY WRITTEN-OFF FOR THE FINANCIAL YEAR 2020/2021 (4/12/4)**

That cognisance be taken of the stock write off in terms of the Supply Chain Management Policy amounting to R 111 771-18.

**ITEM 21/08/25/8.1.7**

**FRUITLESS AND WASTEFUL EXPENDITURE (4/2/1)**

1. That the expenditure be regarded as Fruitless And Wasteful; and
2. That the expenditure amounting to R 170 317-61 be written off in terms of Section 32(2)(b) of the MFMA.

**ITEM 21/08/25/8.1.8**

**ANNUAL FINANCIAL STATEMENTS 2019/2020 (4/2/1)**

1. That the expenditure be regarded as Irregular;
2. That the expenditure amounting to R 7 583 484 in accordance with Section 32(2)(b) of the MFMA be declared to be irrecoverable and recommended to be written off by council; and
3. That it be noted that the Annual Financial Statements 2019/2020 were updated to give effect to 1. above.

**ITEM 21/08/25/8.1.9**

**IRREGULAR EXPENDITURE 2020/2021 (4/2/1)**

1. That the expenditure be regarded as Irregular;
2. That the expenditure amounting to R 8 652 272-91 in accordance with Section 32(2)(b) of the MFMA be declared to be irrecoverable and recommended to be written off by council; and
3. That it be noted that the municipality received value for money.

**ITEM 21/08/25/8.2.1**

**APPROVAL OF THE REVIEWED INTEGRATED TRANSPORT PLAN (ITP) FOR THE WEST COAST DISTRICT MUNICIPALITY (10/3/2/4/15)**

That the Updated Integrated Transport Plan 2020-2024 for the West Coast Region, be approved.

**ITEM 21/08/25/8.2.2**

**FENCING SUBSIDY POLICY (14/1/6/2)**

That the Proposed Fencing Policy be approved.

**ITEM 21/08/25/8.3.1**

**WEST COAST DISTRICT MUNICIPALITY (WCDM) IDP STRATEGIC MANAGEMENT FRAMEWORK: 2021/2022 TIME SCHEDULE FOR THE 2022/2023 REVIEW OF THE 2017/2022 WCDM INTEGRATED DEVELOPMENT PLAN (IDP), PERFORMANCE MANAGEMENT SYSTEM (PMS) AND MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) FOR 2022/2023, 2023/2024 AND 2024/2025 (15/16/5/1; 15/16/6/5)**

That the West Coast District Municipality's IDP Strategic Management Framework: 2021/2022 Time Schedule be approved for the 2022/2023 review of the 2017/2022 WCDM, PMS and MTREF for 2022/2023, 2023/2024 and 2024/2025.

**ITEM 21/08/25/8.4.1**

**OVERSIGHT REPORT ON THE ANNUAL REPORT 2019/2020 AND THE ANNUAL REPORT 2019/2020 (3/4/5; 10/3/2/3/36)**

1. That the Updated Annual Report 2019/2020 (inclusive of the Audit Report of the Auditor-General and Audited Annual Financial Statements) be approved and adopted;
2. That the Updated Annual Report 2019/2020 be approved and adopted in terms of Sections 127 and 129 of the MFMA (Act no 56 of 2003) without reservations;
3. That cognisance be taken of the Audit Report of the Auditor General and Audited Annual Financial Statements in the Annual Report 2019/2020.
4. That feedback on issues raised pertaining to the 2019/2020 Annual Report review and the status on the implementation of corrective actions to address these matters, if any, be noted;
5. That the status on progress made in addressing the 2019/2020 issues raised by the Auditor-General, if any be noted;
6. That regular feedback be provided to the MPAC on the actions implemented/taken to address above aspects if any;
7. That the Revised and Updated Annual Report for the 2019/2020 financial year be submitted to the Auditor-General, relevant Provincial Treasury and the Provincial Departments responsible for Local Government in the Province and the Provincial Legislature in terms of Section 127 of the MFMA.

**ITEM 21/08/25/8.4.2**

**SECTION 14 MANUAL: PROMOTION OF ACCESS TO INFORMATION ACT (ACT 2 OF 2000) (2/4/1; 8/2/5)**

1. That the Section 14 Manual in terms of the Promotion of Access to Information Act, Act 2 of 2000 be approved;
2. That the Section 14 Manual be made accessible to the public and available on the website; and
3. That the Section 14 Manual of the Promotion of Access to Information Act in terms of Act 2 of 2000 be published in the Provincial Government Gazette.

**ITEM 21/08/25/8.4.3**

**RULES OF VIRTUAL MEETINGS (2/4/1; 3/3/1)**

1. That the rules of Virtual Meetings be approved; and
2. That Rules of Virtual Meetings must be read in conjunction with the Rules of procedure for meetings of the Municipal Council By-Law published in Provincial Gazette 7166 of 30 August 2013.

**ITEM 21/08/25/8.4.4**

**SUBMISSION AND TABLING OF THE UNAUDITED DRAFT ANNUAL REPORT: 2020/2021 FINANCIAL YEAR (3/4/5)**

1. That the Unaudited Draft Annual Report 2020/2021 inclusive of the Unaudited Annual Financial Statements be noted;
2. That the Unaudited Draft Annual Report 2020/2021 be made public after the tabling for representations;
3. That the Municipal Public Accounts Committee review the Unaudited Draft Annual Report 2020/2021 and representations made for consideration;

4. That the Unaudited Draft Annual Report 2020/2021 be submitted to the Auditor-General, National Treasury, Western Cape Government Provincial Treasury and the Western Cape Department of Local Government to solicit comments based on the respective evaluations;
5. That an Oversight Report be prepared within the framework of the MFMA Circular 32 for consideration by Council within two months after tabling as prescribed by Section 129 of the MFMA;
6. The Auditor-Generals Report be included as soon as it becomes available; and
7. That the Auditor-Generals report be incorporated in the Annual Report prior to submission for adoption; and
8. That the Oversight Report be made public within seven days after adoption by Council.

**ITEM 21/08/25/8.4.5**

**REPLACE AND REPAIR OF MACHINE BAY DOORS AT THE VARIOUS FIRE STATIONS (4/2/4/3; 5/1/2/4)**

That approval be granted for the additional funding on the 2021/2022 Budget, amounting to R 6 309 130,00 for the replacement of machine bay doors at the Fire Stations and Ambulance Station.

**ITEM 21/08/25/8.4.6**

**YEAR PROGRAM - MEETING DATES: STANDING COMMITTEES – 2022 CALENDAR YEAR (3/1/R) (3/1/1/3)**

1. That the meeting dates for 2022 calendar year be approved; and
2. That the dates be advertised in the local media and website of the council on a semester basis.

**ITEM 21/08/25/9.1**

**MID-YEAR AUDIT- AND PERFORMANCE AUDIT REPORT FOR THE PERIOD 1 JANUARY 2021 TO 30 JUNE 2021 (4/12/4)**

That the Mid-Year Audit- and Performance Audit Report for the period 1 January 2021 to 30 June 2021 be noted.

**ITEM 21/08/25/9.2**

**SECTION 52(d) OF THE MFMA: FOURTH QUARTER TOP LEVEL SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN (SDBIP) PERFORMANCE REPORT: APRIL - JUNE 2021 (15/16/2/1)**

That the Section 52(d) of the MFMA: Fourth Quarter Top Level Service Delivery Budget Implementation Plan (SDBIP) performance report: April - June 2021 be noted.

**ITEM 21/08/25/9.3**

**JOINT DISTRICT AND METRO APPROACH IMPLEMENTATION PLAN (15/15/6/3)**

1. That the report be noted; and
2. That any amendments to the Plan will be effected as and when this becomes necessary.