



## WESKUS DISTRIKSMUNISIPALITEIT

Weskus Distriksmunisipaliteit strew na dinamiese en effektiewe dienslewering aan die gemeenskap van die Distriksmunisipaliteit. As 'n Gelyke Indiensneming-werkgewer, beskik ons tans oor die onderstaande geleentheid vir toepaslike gekwalifiseerde persoon.

**DEPARTEMENT: KANTOOR VAN DIE MUNISIPALE BESTUURDER**  
**AFDELING: TOERISME**  
**INTERNSKAP: BEMARKING - SOSIALE MEDIA (1 POS)**  
**(Kontrak van 1 jaar)**

### Vereistes:

- NQF 5 toepaslike kwalifikasies
- Uitstekende spel en taalvaardigheid
- Tegnologiese kundigheid
- Kennis van die werking van sosiale media
- Bemaking op sosiale Media
- Media platforms: Facebook; Twitter; Instagram; Pinterest & LinkedIn
- Moet in staat wees om in twee van die drie amptelike tale van die Wes-Kaap te kan kommunikeer

**Pligte:** Die uitvoer van alle aktiwiteite/take wat met die bemaking van sosiale media gepaardgaan deur kennisgewings op alle media platforms te plaas asook om so gou as moontlik kommentaar op boodskappe te lewer; om sosiale mediaveldtogte te ontwikkel en dit op die sosiale mediaplatforms te laai; die bestuur van sosiale media bemakingstrategie van alle media platforms en kopiëreg binne die gebied van die Weskus Distriksmunisipaliteit.

**Standplaas** : Moorreesburg  
**Salaris** : R 96 000.00 per jaar (allesinsluitende pakket)  
**Verw.** : MM 0  
**Sluitingsdatum** : 30 Augustus 2019 om 14:00

Voorgeskrewe aansoekvorms is gedurende kantoorure beskikbaar by Me PS Boer by (022) 433-8400 of op die webtuiste by [www.westcoastdm.co.za/vacancies.html](http://www.westcoastdm.co.za/vacancies.html) Voltooi die aansoekvorms, vergesel van omvattende Cvs en gewaarmerkte afskrifte van diplomas/sertifikate/registrasies en rybewyse, moet gerig word aan Weskus Distriksmunisipaliteit, Menslike Hulpbronne: Werwing en Keuring, Posbus 242, Moorreesburg 7310.

**Let wel:** Die Raad behou hom die reg voor om geen aanstelling te maak nie. Geen laat aansoeke of aansoeke per faks of e-pos sal aanvaar word nie. CVs sal nie aan kandidaat terugbesorg word nie. Gunswerwing sal kandidaat diskwalifiseer.

*Indien geen terugvoering binne 60 dae na die sluitingsdatum vanaf hierdie kantoor ontvang is nie, kan aanvaar word dat 'n aansoek onsuksesvol was.*



## WEST COAST DISTRICT MUNICIPALITY

West Coast District Municipality strives towards rendering a dynamic and effective service to the community under its jurisdiction. As an Employment Equity employer, we currently offer this vacancy to appropriately qualified and experienced individuals.

**DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER**  
**DIVISION: TOURISM**  
**INTERNSHIP: SOCIAL MEDIA MARKETING (1 POST)**  
**(1 Year Contract)**

### Requirements:

- NQF 5 Applicable Qualification
- Excellent spelling and grammar
- Tech savvy
- Knowledge of social media scheduling
- Social media marketing
- Media platforms: Facebook; Twitter; Instagram; Pinterest & LinkedIn
- Must be able to communicate in two of the three official languages of the Western Cape

**Duties:** Performing activities/tasks associated with social media marketing by posting on all social media platforms; reply asap to all social media comments and posts; developing social media campaigns and uploading to social media platforms; manage the social marketing strategy & copywriting within the West Coast District Municipal area.

**Centre** : Moorreesburg  
**Salary** : R 96 000.00 per annum (all inclusive package)  
**Ref no** : MM 0  
**Closing Date** : 30 August 2019 at 14h00

The prescribed application forms are available during office hours from Ms PS Boer on 022 - 433 8400 or on the website at [www.westcoastdm.co.za/vacancies.html](http://www.westcoastdm.co.za/vacancies.html). Completed application forms, accompanied by comprehensive CVs and certified copies of diplomas / certificates / registrations and driver's licences, are to be forwarded to West Coast District Municipality, Human Resources: Recruitment and Selection, P.O. Box 242, Moorreesburg, 7310.

**Please Note:** Council reserves the right not to make an appointment. No late applications or applications via fax or e-mail will be accepted. CVs will not be returned to candidates. Canvassing will disqualify a candidate.

*Should no feedback from this office be received within 60 days of the closing date, candidates may assume that their applications have been unsuccessful.*