

**WESKUS DISTRIKSMUNISIPALITEIT  
WEST COAST DISTRICT MUNICIPALITY**



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS: SUPPLY AND DELIVERY OF WATERPUMP MATERIAL AT ROADS DEPARTMENT MOORREESBURG**

**QUOTATION REFERENCE: 6/5/2/192**

Kindly furnish us with a written quotation as per attached specifications:

Specification enquiries can be directed to **Mr JP du Preez at 022 433 8473**

The quotation must be clearly endorsed/marked with **Reference number: 6/5/2/192 – Waterpumps material** and submitted on the letterhead of your business and can either be faxed, e-mailed or delivered by hand not later than **12:00, Tuesday, 20 August 2019** to:

Supply Chain Management Office, West Coast District Municipality, 58 Long Street, Moorreesburg . Fax: 086 652 7690 or E-mail to [scm@wcdm.co.za](mailto:scm@wcdm.co.za)

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- It is expected of all prospective service providers who are not yet registered on the Central Supplier Database (**CSD**) to register without delay.
- The Municipality reserves the right not to award formal written price quotations to prospective suppliers who are not registered on the Database (CSD). Service providers to submit proof of registration on the CSD with quotation submissions
- The prospective Service providers attention is drawn to the following list of forms and other documents that need to be completed and submitted with his/her quotation documents:
  - a) Declaration of Interest (**MBD4**)
  - b) Declaration in terms of Clause 112(1)(I) of the Municipal Finance Act, Act No 56 of 2003 (**MBD8**).
  - c) **If the bidders applied for a Tax Clearance Certificate after 18 April 2016, than the bidder should provide a master number or tax compliance**

**status PIN must accompany the quotation documents to enable the municipality to verify the bidders tax clearance status**

- d) Proof of registration for VAT (if applicable)
  - e) Certificate of independent determination (MBD9)
  - f) A original and valid B-BBEE Verification Certificate or certified copies
- In terms of Clause 112(1)(l) of the Municipal Finance Management Act, Act No 56 of 2003, persons who were convicted for fraud or corruption or who wilfully neglected, reneged on or failed to comply with a government tender during the past 5 years, or whose tax matters are not cleared by the South African Revenue Services may not participate in the tendering process and the Bidder shall submit a sworn statement, a declaration of bidder's past Supply Chain Management practices to this effect (MBD8).
  - In terms of Regulation 9 (1) of the PPPFA Regulations 2011, the Department of Trade and Industry (dti) has identified designated sectors in line with the national development and industrial policies for local production, where the award of bids local production and content is of critical importance. To this effect a minimum threshold percentage for local production and content for the sector, steel products and components and construction has been determined to be 100 % and 70% on valves.
  - Tenderers must therefore take cognizance of the fact that bids will be evaluated in terms of the minimum threshold of 100 % and 70% on valves local content and production for steel products and components and valves for construction and only bids which adhere to this requirement will be further evaluated.
  - Only locally produced or locally manufactured steel products and components for construction with a stipulated minimum threshold for local production and content will be considered.
  - If the quantity of steel products and components for construction required cannot be wholly sourced from South African (SA) based manufacturers and/or at the stipulated designated local content threshold at any particular time, bidders and the procuring entities should obtain written exemption from the Department of Trade and Industry (dti).
  - The Department of Trade and Industry (dti) in consultation with the procuring organ of state , will grant exemption on a case-by-case basis and will consider the following
    - Required volume of the particular bid;
    - Available collective SA industry manufacturing capacity at that time;
    - Delivery times;
    - Availability of input materials and components;
    - Technical considerations including operating conditions;
    - Materials of construction; and
    - Security and supply
  - Bidders must clearly indicate in their bids the quantities to be supplied and the level of local content of each product

- Organ of state may contact the Department of Trade and Industry (dti) in instances where the stipulated minimum threshold for local content cannot be met in order for the dti to verify and in consultation with the Accounting Authority / Accounting Officer provide directives in this regard
- For further information, bidders and procuring state organs may contact the Metals Fabrication, Capital and Rail Transport Unit within the dti at telephone 012 394 1356 or email Thandi Phele at [TPhele@thedti.gov.za](mailto:TPhele@thedti.gov.za) and Primary Minerals Processing & Construction at telephone 012 394 5157 or email Tapiwa Samanga at [TSamanga@thedti.gov.za](mailto:TSamanga@thedti.gov.za)
- That attached Declaration Certificate for Local Production and Content (MBD6.2) must be completed, duly signed and submitted by the bidder at closing date and time of the bid.
- **The quotation must be completed in black ink and any corrections to the official quotation from must be made in Black ink and signed by the bidder. Any quotation received with correction fluid (Tippex) corrections shall be disqualified.**
- Tenders that are not clearly endorsed, or which are received after the closing time and date will not be considered.
- The bid documents should be carefully completed and no errors will be condoned after bids have been opened.
- The fact and action of handing in a quotation to the Council is accepted as a contract between the Council and the Bidder whereby such a quotation remains valid and available for a period of thirty (30) days, calculated from the closing date as advertised for the quotation, for acceptance or non-acceptance by the Council. The bidder undertakes not to withdraw, or alter, the quotation during this period.
- Notice of acceptance of the quotation by the Municipal Manager will be considered as a binding contract with effect from the date of such notice.
- The Council does not bind itself to accept the lowest or any, quotation and reserves the right to accept any quotation in whole or part.
- **The bidder will be liable to take out forward cover to barricade him/her against fluctuations of the exchange rate in the event of importing any component, related to the quotation, from any country dealing in currency other than that of South Africa.**
- Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest. A declaration of interest form must be completed and submitted to this effect **(MBD4)**
- A certificate of independent determination **(MBD9)** must be completed and submitted with your quotation. This is to inform bidders about the illegality of bid rigging and the

penalties applicable to enterprises found to have engaged in such practices and the possible investigations and imposition of administrative penalties by the Competition Commission.

- The bid of any person who canvasses or solicits, or causes to be canvassed or solicited, the support of any person employed by or in the service of the Employer or of the Agent, Consulting Engineer in favour of his/her offer will not be considered.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Regulations of 2017. The Preference Points claim form in terms of the Preferential Procurement Regulations 2017, 80/20 **(MBD6.1)** must be scrutinized, completed and submitted together with your quotation.
- Bidders wishing to benefit from it must submit a original and valid B-BBEE Verification Certificate or certified copies thereof from a Verification Agency accredited by the South African Accreditation System (SANAS) or sworn affidavit as prescribed by Department of Trade and Industry together with the quotation. Failure to submit the abovementioned will result in the bidder only receiving the applicable points for price. The Municipality reserves the right to request proof of empowerment.
- A tax clearance certificate, issued by the South African Revenue Services (SARS), must accompany your quotation. **(If the bidders applied for a Tax Clearance Certificate after 18 April 2016, than the bidder should provide the PIN that can be shared with third parties to enable third parties to verify or confirm the tax compliance status of the bidder to whom the PIN belongs)**. Official purchase order will only be placed against provision of tax clearance certificate or master registration number or tax compliance status PIN.
- Transaction will be subject to General Conditions of Contract (GCC).
- The Preference Points claim form in terms of the Preferential Procurement Regulations 2017, 80/20, Tax Clearance Certificate Requirements, SARS Application for Tax Clearance Certificate, Declaration of bidder's Past Supply Chain Management practices, Certificate of Independent Bid Determination, Certificate for Local Production and Content, General Conditions of Contract and the Declaration of Interest can be downloaded from : [www.westcoastdm.co.za/tenders](http://www.westcoastdm.co.za/tenders)
- The successful provider will be the one scoring the highest points.

**NB: No quotations will be considered from persons in the service of the state**

Failure to comply with these conditions may invalidate your offer.

Yours faithfully



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**SUPPLY CHAIN MANAGEMENT OFFICE**

**TEL: 022 433 8400**

**E-MAIL: [scm@wcdm.co.za](mailto:scm@wcdm.co.za)**

12 August 2019

## **SPEKIFIKASIE / SPECIFICATION**

<u>Item</u>	<u>Besonderhede/Description</u>	<u>Quantity</u>
1	Supply new Alpha 04RA waterpump	1
2	Heavy duty clamp (113 to 119mm)	6
3	Hose, rubber dual purpose (100mmx3.0 cuffed)	1
4	Hose, flex, PVC mediumduty (100mmx3m)	1
5	Nipple, barrel, male & male, steel, galv (100mm)	8
6	Tee, fem x fem x fem, steel galvanised, (100mm)	1
7	Nipple, swaged down, hose x bsp,(100m)	4
8	Valve, ball, brass, less lever operated (100m) <b>(70% local content)</b>	3
9	Bush, reducing, steel, galvanised (100x50mm)	1
10	Elbow, male & fem, steel, galv (50 x 90°)	1
11	Nipple swaged down, hose x bsp (50mm)	1
12	Elbow, female, steel, galvanised (100 x 90°)	5
13	Valve, ball, brass, lever operated (100mm) <b>(70% local content)</b>	2
14	Standpipe, galvanised steel, tbe (450 x 100mm)	1
15	Union conical, steel, galavnised ( 100mm)	1
16	Nipple, screwed, galvanised steel, kvg (108mm)	2
Enquiries can be directed to Mr JP Preez at 022 433 8473		

## **DECLARATION CERTIFICATE FOR LOCAL PRODUCTION AND CONTENT FOR DESIGNATED SECTORS**

This Municipal Bidding Document (MBD) must form part of all bids invited. It contains general information and serves as a declaration form for local content (local production and local content are used interchangeably).

Before completing this declaration, bidders must study the General Conditions, Definitions, Directives applicable in respect of Local Content as prescribed in the Preferential Procurement Regulations, 2017, the South African Bureau of Standards (SABS) approved technical specification number SATS 1286:2011 (Edition 1) and the Guidance on the Calculation of Local Content together with the Local Content Declaration Templates [Annex C (Local Content Declaration: Summary Schedule), D (Imported Content Declaration: Supporting Schedule to Annex C) and E (Local Content Declaration: Supporting Schedule to Annex C)].

### **1. General Conditions**

- 1.1. Preferential Procurement Regulations, 2017 (Regulation 8) make provision for the promotion of local production and content.
- 1.2. Regulation 8.(2) prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered.
- 1.3. Where necessary, for tenders referred to in paragraph 1.2 above, a two stage bidding process may be followed, where the first stage involves a minimum threshold for local production and content and the second stage price and B-BBEE.
- 1.4. A person awarded a contract in relation to a designated sector, may not sub-contract in such a manner that the local production and content of the overall value of the contract is reduced to below the stipulated minimum threshold.
- 1.5. The local content (LC) expressed as a percentage of the bid price must be calculated in accordance with the SABS approved technical specification number SATS 1286: 2011 as follows:

$$LC = [1 - x / y] * 100$$

Where

x is the imported content in Rand

y is the bid price in Rand excluding value added tax (VAT)

Prices referred to in the determination of x must be converted to Rand (ZAR) by using the exchange rate published by South African Reserve Bank (SARB) at 12:00 on the date of advertisement of the bid as indicated in paragraph 4.1 below.

**The SABS approved technical specification number SATS 1286:2011 accessible on [http://www.thedti.gov.za/industrial\\_development/ip.jsp](http://www.thedti.gov.za/industrial_development/ip.jsp) at no cost.**

- 1.6. A bid may be disqualified if this Declaration Certificate and the Annex C (Local Content Declaration: Summary Schedule) are not submitted as part of the bid documentation;

**2. The stipulated minimum threshold(s) for local production and content (refer to Annex A of SATS 1286:2011) for this bid is/are as follows:**

<u>Description of services, works or goods</u>	<u>Stipulated minimum threshold</u>
<b>Steel products</b>	<b>100%</b>
<b>Valves Ball</b>	<b>70%</b>

**3. Does any portion of the goods or services offered have any imported content?**

*(Tick applicable box)*

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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**3.1** If yes, the rate(s) of exchange to be used in this bid to calculate the local content as prescribed in paragraph 1.5 of the general conditions must be the rate(s) published by SARB for the specific currency at 12:00 on the date of advertisement of the bid.

The relevant rates of exchange information is accessible on [www.reservebank.co.za](http://www.reservebank.co.za)

Indicate the rate(s) of exchange against the appropriate currency in the table below (refer to Annex A of SATS 1286:2011):

<b>Currency</b>	<b>Rates of exchange</b>
US Dollar	
Pound Sterling	
Euro	
Yen	
Other	

NB: Bidders must submit proof of the SARB rate (s) of exchange used.

**4.** Where, after the award of a bid, challenges are experienced in meeting the stipulated minimum threshold for local content the dti must be informed accordingly in order for the dti to verify and in consultation with the AO/AA provide directives in this regard

**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.

- (a) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (b) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_



## Annex C

### Local Content Declaration - Summary Schedule

(C1)	Tender No.		<b>Note: VAT to be excluded from all calculations</b>		
(C2)	Tender description:				
(C3)	Designated product(s)				
(C4)	Tender Authority:				
(C5)	Tendering Entity name:				
(C6)	Tender Exchange Rate:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Currency</td> <td style="width: 50%;">Rate</td> </tr> </table>		Currency	Rate
Currency	Rate				
(C7)	Specified local content %				

Calculation of local content								Tender summary			
Tender item no's	List of items	Tender price - each (excl VAT)	Exempted imported value	Tender value net of exempted imported content	Imported value	Local value	Local content % (per item)	Tender Qty	Total tender value	Total exempted imported content	Total Imported content
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)	(C16)	(C17)	(C18)	(C19)

	(C20) Total tender value
Signature of tenderer from Annex B	(C21) Total Exempt imported content
	(C22) Total Tender value net of exempt imported content
	(C23) Total Imported content
	(C24) Total local content
Date:	(C25) Average local content % of tender

**Annex D**

**Imported Content Declaration - Supporting Schedule to Annex C**

(D1)	Tender No.									
(D2)	Tender description:									
(D3)	Designated Products:									
(D4)	Tender Authority:									
(D5)	Tendering Entity name:									
(D6)	Tender Exchange Rate:	Currency			Rate					

Note: VAT to be excluded from all calculations

**A. Exempted imported content**

**Calculation of imported content**

**Summary**

Tender item no's	Description of imported content	Local supplier	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Exchange Rate	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Exempted imported value
(D7)	(D8)	(D9)	(D10)	(D11)	(D12)	(D13)	(D14)	(D15)	(D16)	(D17)	(D18)

(D19) Total exempt imported value

This total must correspond with Annex C - C 21

**B. Imported directly by the Tenderer**

**Calculation of imported content**

**Summary**

Tender item no's	Description of imported content	Unit of measure	Overseas Supplier	Foreign currency value as per Commercial Invoice	Tender Rate of Exchange	Local value of imports	Freight costs to port of entry	All locally incurred landing costs & duties	Total landed cost excl VAT	Tender Qty	Total imported value
(D20)	(D21)	(D22)	(D23)	(D24)	(D25)	(D26)	(D27)	(D28)	(D29)	(D30)	(D31)

(D32) Total imported value by tenderer