



"A Quality Destination for Choice
through an open opportunity society"

West Coast District Municipality

West Coast District Municipality strives towards rendering a dynamic and effective service to the community under its jurisdiction. As an Employment Equity employer, we currently offer these vacancies to appropriately qualified and experienced individuals.

Department: Office of the Municipal Manager

TOURISM: DEVELOPMENT OFFICER

Salary: R246 971 - R320 592 per annum (TASK Grading 11) (Ref. MM 13)
Moorreesburg

Requirements: • Relevant 3-year degree or National Diploma in Tourism/Tourism Development/Local Economic Development (NQF6) • Tourism development background • Code B driver's licence • Attention to detail • Planning and organising skills • Reporting skills • Good interpersonal and communication skills • Ability to work independently • Computer literate - MS Word, Excel, Outlook, Access and PowerPoint • Fluent in two of the three official languages of the Western Cape • Good public participation skills • 3 years' relevant experience.

Duties: Perform activities/tasks associated with the development of the tourism infrastructure, tourism products and tourism service providers regarding tourism development within the boundaries of the West Coast District Municipal area of jurisdiction.

Department: Technical Services

Division: Roads - Training

TECHNICAL COACH/MENTOR: ROADS

Salary: R209 204 - R271 544 per annum (TASK Grading 10) (Ref. TSR 4)
Moorreesburg

Requirements: • Grade 12 or equivalent qualification/NQF 4 Supervision of Construction Road Worker • Relevant training qualification would be an advantage • Code EC driver's licence with PDP • Fluent in two of the three official languages of the Western Cape • At least 4 years' relevant applicable machines and road-related construction experience • Competency certificates of operating the different roads equipment.

Duties: • Be a specialist advisor in all road maintenance and construction machines, vehicles, ie self-propelled grader, drawn grader, bulldozer, dual axle tip truck, dual axle water truck, chippers, crane truck, tyre wheel roller, vibrating roller, front-end loader, digger/loader, road marking machine, mechanical horse and trailer, track excavator, tractor and grid roller, mechanical broom indicated in C1, small plant and equipment used in maintenance operations, construction and upgrading of tarred and gravel roads to tar standards and the maintenance thereof as prescribed by the Provincial Roads Department and to train in-house personnel to these standards • Develop, align and implement the skills development strategy and objectives to meet the strategy objectives of the Roads Services Department through strategic objectives of the Roads Services Department through liaison, consultation and participation with internal focus groups • Attend to the general development, applications and interventions associated with the function in order to ensure adequate support is given.

Division: Roads - Maintenance

FOREMAN: CONCRETE

Salary: R209 204 - R271 544 per annum (TASK Grading 10) (Ref. TSR 10 (2))
Swartland

Requirements: • Grade 10 with civil engineering background regarding road building activities • Code EC driver's licence with PDP • Supervisory skills • Reporting skills • Attention to detail • Good interpersonal and communication skills • Ability to work independently • Ability to communicate in two of the three official languages of the Western Cape • Good construction, maintenance, writing and calculating skills • 4-5 years' relevant road maintenance and construction experience.

Duties: • Perform activities/tasks associated with the maintenance and supervision of tar and gravel road network and worksite activities • Be responsible for the overseeing of the maintenance/tarring of roads to ensure a quality roads infrastructure service delivery in the Swartland area.

Division: Roads

TRUCK DRIVER (TIPPER) (2 POSTS)

Salary: R121 242 - R157 385 per annum (TASK Grading 6)
• Cederberg (Ref. TSR 13c) • Swartland (Ref. TSR 13a)

Requirements: • Ability to read and write • Code EC driver's licence with PDP • Basic life skills • Attention to detail • Ability to work independently • Ability to communicate in two of the three official languages of the Western Cape • Good interpersonal and communication skills • Good machine operating, writing and technical skills • Supervisory and reporting skills • 6 months' relevant lorry/truck driving experience.

Duties: Perform tasks/activities associated with the driving of the truck/lorry and the delivery of materials to and from various working sites.

Division: Roads - Workshop

WORKSHOP ASSISTANT: (MECHANICAL)

Salary: R102 702 - R133 308 per annum (TASK Grading 5) (Ref. MSR 22)
Vanrhynsdorp

Requirements: • Grade 10/NQF2 • Reporting skills • Attention to detail • Good interpersonal and communication skills • Ability to work independently • Ability to communicate in two of the three official languages of the Western Cape • Good mechanical and technical support skills • 6 months' relevant experience • Code B driver's licence.

Duties: • Perform activities/tasks related to artisan assistant duties regarding mechanical support to the mechanic • Keep the workshop clean and tidy to ensure a good quality of mechanical support in the Mechanical Workshop.

Division: Roads - Maintenance

GENERAL ASSISTANT (GRADER) (3 POSTS)

Salary: R91 226 - R107 687 per annum (TASK Grading 3)
• Moorreesburg (Ref. TSR 22(1)) • Clanwilliam (Ref. TSR22(a)2)
• Piketberg (Ref. TSR22(1a))

Requirements: • Basic adult literacy • Ability to read and write • Basic life skills • Attention to detail • Reporting skills • Ability to work independently • Ability to communicate in two of the three official languages of the Western Cape • Good interpersonal and communication skills • Good general worker skills • 3 months' relevant experience.

Duties: Perform tasks/activities related to general worker duties regarding maintenance works on roads in the Roads Division within the West Coast District Municipality's area of jurisdiction.

In addition to the salary mentioned for the permanent positions and subject to certain conditions, the District Municipality offers competitive fringe benefits, such as housing subsidy, furniture removal, a 13th cheque, membership of retirement and medical aid funds.

The prescribed application forms are available during office hours from Ms PS Boer on (022) 433-8400 or on the website at www.westcoastdm.co.za/vacancies.html Completed application forms, accompanied by comprehensive CVs and certified copies of diplomas/certificates/registrations and driver's licences, are to be forwarded to West Coast District Municipality, Human Resources: Recruitment and Selection, PO Box 242, Moorreesburg 7310.

Please Note: Council reserves the right not to make an appointment. No late applications or applications via fax or e-mail will be accepted. CVs will not be returned to candidates. Convassing will disqualify a candidate.

Closing date: 9 November 2018 at 14:00

Should no feedback from this office be received within 60 days of the closing date, candidates may assume that their applications have been unsuccessful.



"'n Gehalte Voorkeurebestemming deur
"n oopgeleenthedsamelewing"

Weskus Distriksmunisipaliteit

Weskus Distriksmunisipaliteit strewe na dinamiese en effektiewe dienslewering aan die gemeenskap van die Distriksmunisipaliteit. As 'n Gelyke Indiensneming-werkgewer, beskik ons tans oor die onderstaande vakatures vir toepaslike gekwalifiseerde en ervare persone.

Departement: Kantoor van die Munisipale Bestuurder

TOERISME: ONTWIKKELINGSBEAMPTER

Salary: R246 971 - R320 592 per jaar (TASK Gradering 11) (Verw. MM 13)
Moorreesburg

Verreistes: • Toepaslike 3-jaar graad of Nasionale Diploma in Toerisme/Toerisme-ontwikkeling/Plaaslike Ekonomiese Ontwikkeling (NKRF6) • Toerisme-ontwikkelingsagtergrond • Kode B-bestuurderslisensie • Aandag aan uitleg • Beplannings- en organiseringvaardighede • Rapporteringvaardighede • Goëie interpersoonlike en kommunikasievaardighede • Vermoë om onafhanklik te werk • Rekenaarvaardigheid – MS Word, Excel, Outlook, Access en PowerPoint • Vaardig in twee van die drie amptelike tale in die Wes-Kaap • Goëie openbare deelnamevaardighede • 3 jaar toepaslike ondervinding.

Pilgte: Voer aktiwiteite/take uit geassosieer met die ontwikkeling van toerisme-infrastruktuur, toerismeprodukte en toerismediensverskaffers rakende toerisme-ontwikkeling binne die grense van die Weskus Distriksmunisipaliteit se area van jurisdiksie.

Departement: Tegnieiese Dienste

Afdeling: Paaië – Opleiding

TEGNEIESE AFRIGTER/MENTOR: PAAIE

Salary: R209 204 - R271 544 per jaar (TASK Gradering 10) (Verw. TSR 4)
Moorreesburg

Verreistes: • Graad 12 of gelykwaardige kwalifikasie/NKR4 Toesighouding oor Konstruksiepadwerker • Toepaslike opleidingskwalifikasie sal voordelig wees • Kode EC-bestuurderslisensie met PDP • Vaardig in twee van die drie amptelike tale van die Wes-Kaap • Ten minste 4 jaar toepaslike ondervinding op geskikte masjienre en padwerwante konstruksie • Geskiedtesertifikaat vir hantering van verskillende padtoerusting.

Pilgte: • Om 'n spesialisadviseur in alle padinstandhoudings- en konstruksiemasjienre, voertuie te wees, bv self-aangedrewe padskrapeer, sleepgrader, stootskrapeer, dubbelaswiptrok, dubbelas-watertrok, grusspreier, kraantrok, bandwielroller, vibreeroller, laaigrav, padmerkmassjien, voorhaker en sleepwa, spooruitgraver, trekker en roosteroller, meganiese besem aangedui in C1, klein aanleg en toerusting wat gebruik word in instandhoudingswerkzaamhede, konstruksie en opgradering van teer- en gruispaaie tot teerstandaarde en die instandhouding daarvan soos voorgeskryf deur die Provinsiale Paaidepartement en opleiding van interne personeel op hierdie standaarde • Ontwikkelt, rig en implementeer die vaardigheidsontwikkelingsstrategie en doelwitte om aan die strategiese doelwitte van die Paaidepartement te voldoen deur werklike doelwitte van die paaidepartement deur skakeling, konsultasie en deelname aan die interne fokusgroepe • Gee aandag aan die algemene ontwikkeling, toepassing en intensiewe geassosieer met die funksie ten einde te verseker dat voldoende ondersteuning gegee word.

Afdeling: Paaië – Instandhouding

VOORMAN: BETON

Salary: R209 204 - R271 544 per jaar (TASK Gradering 10) (Verw. TSR 10 (2))
Swartland

Verreistes: • Graad 10 met siviele ingenieursagtergrond rakende padbou-aktiwiteite • Kode EC-bestuurderslisensie met PDP • Toesighoudingsvaardighede • Rapporteringvaardighede • Aandag aan uitleg • Goëie interpersoonlike en kommunikasievaardighede • Vermoë om onafhanklik te werk • Vermoë om in twee van die drie amptelike tale van die Wes-Kaap te kommunikeer • Goëie konstruksie-, instandhoudings-, skryf- en berekeningsvaardighede • 4-5 jaar toepaslike padinstandhoudings- en konstruksievaardighede.

Pilgte: • Voer aktiwiteite/take uit geassosieer met die instandhouding van en toesighouding oor teer- en gruispad netwerk en werkterrainaktiwiteite • Wees verantwoordelik vir die nagaan van instandhouding/teer van paaie om gehalte padinfrastruktuurdienlewering in die Swartland gebied te verseker.

Afdeling: Paaië

VRAGMOTORBESTUURDER (WIPBAK) (2 POSTE)

Salary: R121 242 - R157 385 per jaar (TASK Gradering 6)
• Cederberg (Verw. TSR 13c) • Swartland (Verw. TSR 13a)

Verreistes: • Vermoë om te lees en skryf • Kode EC-bestuurderslisensie met PDP • Basiese lewensvaardighede • Aandag aan uitleg • Vermoë om onafhanklik te werk • Vermoë om in twee van die drie amptelike tale van die Wes-Kaap te kommunikeer • Goëie interpersoonlike en kommunikasievaardighede • Goëie masjienbedryfs-, skryf- en tegnieiese vaardighede • Toesighoudings- en rapporteringvaardighede • 6 maande toepaslike lorie-/vragmotorbestuursondervinding.

Pilgte: Uitvoer van take/aktiwiteite geassosieer met die bestuur van 'n lorie/vragmotor en die aflewering van materiaal aan en van verskeie werksentre.

Afdeling: Paaië – Werkswinkel

WERKSWINKELASSISTENT: (MEGANIES)

Salary: R102 702 - R133 308 per jaar (TASK Gradering 5) (Verw. MSR 22)
Vanrhynsdorp

Verreistes: • Graad 10/NKR2 • Rapporteringvaardighede • Aandag aan uitleg • Goëie interpersoonlike en kommunikasievaardighede • Vermoë om onafhanklik te werk • Vermoë om in twee van die drie amptelike tale van die Wes-Kaap te kommunikeer • Goëie meganiese en tegnieiese ondersteuningsvaardighede • 6 maande toepaslike ondervinding • Kode B-bestuurderslisensie.

Pilgte: • Voer aktiwiteite/take uit met betrekking tot die pilgte van 'n absonman assistent rakende meganiese ondersteuning aan die werktuigkundige • Hou die werkswinkel skoon en netjies om goëie gehalte van meganiese ondersteuning in die Meganiese Werkswinkel te verseker.

Afdeling: Paaië – Instandhouding

ALGEMENE ASSISTENT (PADSKRAPER) (3 POSTE)

Salary: R91 226 - R107 687 per jaar (TASK Gradering 3)
• Moorreesburg (Verw. TSR 22(1)) • Clanwilliam (Verw. TSR22(a)2)
• Piketberg (Verw. TSR22(1a))

Verreistes: • Basiese volwasseneletterdheid • Vermoë om te lees en skryf • Basiese lewensvaardighede • Aandag aan uitleg • Rapporteringvaardighede • Vermoë om onafhanklik te werk • Vermoë om in twee van die drie amptelike tale van die Wes-Kaap te kommunikeer • Goëie interpersoonlike en kommunikasievaardighede • Goëie algemene werkersvaardighede • 3 maande toepaslike ondervinding.

Pilgte: Voer take/aktiwiteite uit wat verwant is aan algemene werkerpilgte rakende instandhoudingswerk op paaie in die Paaië-afdeling binne die jurisdiksie van die Weskus Distriksmunisipaliteit.

Benevens die salaris vormel vir die permanente posisies en onderwerf aan sekere voorwaardes, bied die Distriksmunisipaliteit aan werknemers-mededinging by voordele, soos 'n behuisingsubsidie, meubelvervoer, 'n 13de tjeek, lidmaatskap aan 'n pensioen-/aftree- en mediese hulpkond.

Voorgeskrewe aansoekvorms is gedurende kantoorure beskikbaar by Ms PS Boer by (022) 433-8400 of op die webtuiste by www.westcoastdm.co.za/vacancies.html Voltooid aansoekvorms, vergees van gesertifiseerde diplomas/sertifikaat/registrasies en rybewyse, moet gerig word aan Weskus Distriksmunisipaliteit, Menslike Hulpronne: Werwing en Keuring, Posbus 242, Moorreesburg 7310.

Let Wel: Die Raad behou die reg voor om geen aanstelling te maak nie. Geen laat aansoek van aansoek per faks of e-pos sal aanvaar word nie. CVs sal nie aan kandidate terugbesoek gegee word nie. Gunswerving sal kandidaat diskwalifiseer.

Sluitingsdatum: 9 November 2018 om 14:00

Indien geen terugvoer binne 60 dae na die sluitingsdatum vanaf hierdie kantoor ontvang is nie, kan aanvaar word dat 'n aansoek onsuksesvol was.