



WESKUS / WEST COAST
DISTRIKSMUNISIPALITEIT / DISTRICT MUNICIPALITY
U MASIPALA WESITHILI SASEWEST COAST

92STE ALGEMENE RAADSVERGADERING / 92ND GENERAL COUNCIL MEETING
30 AUGUSTUS 2017 / 30 AUGUST 2017

ITEM 17/08/30/8.1.1
KONSEP FINANSIËLE STATE 2016/2017 (4/15/1)

DRAFT FINANCIAL STATEMENTS 2016/2017 (4/15/1)

Dat die volgende goedgekeur word:

i) Konsep Finansiële State vir die boekjaar 2016/2017:

- (a) "Statements of financial position"
- (b) "Statements of financial performance"
- (c) "Statements of changes in net assets"
- (d) "Cash flow statements"

That the following be approved:

Draft Financial Statements for the financial year 2016/2017:

- (a) "Statements of financial position"
- (b) "Statements of financial performance"
- (c) "Statements of changes in net assets"
- (d) "Cash flow statements"

ii) Oorspandeerde kapitaaluitgawe op poste ("Virements") vir die boekjaar 2016/2017 (totale begroting nie oorskry);

Overspent of capital expenditure on votes (Virements) for the financial year 2016/2017 (total budget not over-spent);

iii) Oorspandeerde uitgawe poste vir die boekjaar 2016/2017;

Overspent of expenditure votes for the financial year 2016/2017;

iv) Fondse geskuif ("Virements") gedurende die boekjaar 2016/2017;

Virements during the financial year 2016/2017;

v) Ongespandeerde skenkingsfonds waarvoor weer begroot moet word in 'n Aansuiweringsbegroting;

Grant roll-overs that must be appropriated in the Adjustment Budget;

vi) Bate opname vir die boekjaar 2016/2017; en

Asset verification for the financial year 2016/2017; and

vii) Items nie gevind gedurende bate opnames vir boekjaar 2016/2017 en afgeskryf.

Assets not find during the financial year 2016/2017 verification and been written off.

ITEM 17/08/30/8.1.2
UITSTAANDE GELDE (4/16/1/1)

OUTSTANDING DEBTORS (4/16/1/1)

1. Dat uitstaande skulde ten bedrae van R275 255.91 en ouer as 60 dae van die oninbare skuldefonds verhaal word; en

That all outstanding debts amounts to R275 255.91 older than 60 days be recovered from the bad debt reserve fund; and

2. Dat die sake by die prokureurs nie gesluit word nie en indien die gelde gevorder word, word dit weer in die oninbare skuldefonds inbetaal (gevalle onder R500.00 word nie gedagvaar nie, maar slegs afgeskryf as gevolg van regs-kostes wat te hoog is).

That the cases at the attorneys office not be closed and that recovered debt be transferred to the bad debt reserve fund (cases under R500.00 are not summoned for bad debt, only written off as a result of high legal cost).

ITEM 17/08/30/8.1.3
DEERNISBELEID (4/B)

INDIGENT POLICY (4/B)

1. Dat kennis geneem word dat die Deernisbeleid hersien word en dat daar geen behoefte was vir hernuwing vir die 2016/2017 finansiële jaar nie; en

That cognisance be taken that the Indigent Policy be reviewed and needed no amendments for the 2016/2017 financial year; and

2. Dat die gewysigde Deernisbeleid vir 2017/2018 finansiële jaar goedgekeur word.

That the amended Indigent Policy for the 2017/2018 financial year be approved.

ITEM 17/08/30/8.2.1.1
RISIKO BESTUURSBELEID, RISIKO BESTUURSTRATEGIE EN RISIKO IMPLEMENTERINGSPLAN
(4/12/4/1/1)

RISK MANAGEMENT POLICY, RISK MANAGEMENT STRATEGY AND RISK IMPLEMENTATION PLAN
(4/12/4/1/1)

Dat die volgende beleide goedgekeur word:

1. Risiko Bestuursbeleid
2. Risiko Bestuurstrategie
3. Risiko Implementeringsplan

That the following policies be approved:

1. *Risk Management Policy*
2. *Risk Management Strategy*
3. *Risk Implementation Plan*

ITEM 17/08/30/8.2.1.2

STRATEGIESE RISIKO-GEBASEERDE INTERNE OUDIT PLAN 2017-2020 EN JAARLIKSE RISIKO-GEBASEERDE INTERNE OUDIT PLAN 2017/2018 (4/12/4)

STRATEGIC RISK BASED INTERNAL AUDIT PLAN 2017-2020 AND ANNUAL RISK BASED INTERNAL AUDIT PLAN 2017/2018 (4/12/4)

Dat die volgende goedgekeur word:

1. Strategiese Risiko-gebaseerde Interne Oudit Plan 2017-2020; en
2. Jaarlikse Risiko-gebaseerde Interne Oudit Plan 2017/2018.

That the following be approved:

1. *Strategic Risk Based Internal Audit Plan 2017-2020; and*
2. *Annual Risk Based Internal Audit Plan 2017/2018.*

ITEM 17/08/30/8.2.1.3

ONGEMAGTIGDE, ONREËLMATIGE OF VRUGTELOSE EN VERKWISTE BESTEDING – 90 DAE TENDER GELDIGHEIDSPERIODE (4/1)

UNAUTHORISED, IRREGULAR OR FRUITLESS AND WASTEFUL EXPENDITURE – 90 DAYS TENDER VALIDITY PERIOD (4/1)

1. Dat die bedrag van R 13 735.71 (BTW ingesluit), met betrekking tot Tender WDM 24/2016 gekondoneer word soos voorgeskryf deur Artikel 32 (2) (b) van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Wet 56 van 2003, omrede die raad nie een betrokke persoon aanspreeklik kon vind nie;

That the amount of R 13 735.71 (VAT included), with regard to Tender WDM 24/2016 be condoned and be written off as irrecoverable as council could not hold anyone accountable as prescribed by Section 32(2) (b) of the Local Government: Municipal Financial Management Act, Act 56 of 2003;

2. Dat die bedrag van R 6 867.86 (BTW ingesluit), met betrekking tot Tender WDM 32/2016 gekondoneer en verhaal word van die verantwoordelike amptenaar soos voorgeskryf deur Artikel 32 (2) (b) van die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Wet 56 van 2003; en

That the amount of R 6 867.86 (VAT included), with regard to Tender WDM 32/2016 be condoned and be recovered from the responsible official as prescribed by Section 32(2) (b) of the Local Government: Municipal Financial Management Act, Act 56 of 2003; and

3. Dat die Uitvoerende Burgemeesterskomitee en MPAC 'n vergadering skeduleer met bestuur ter bespreking van soortgelyke voorvalle in die toekoms.

That the Executive Mayoral Committee and MPAC schedule a meeting with management to discuss the matters of similar occurring situations in the future.

ITEM 17/08/30/8.2.1.4

ONGEMAGTIGDE, ONREËLMATIGE OF VRUGTELOSE EN VERKWISTE BESTEDING: AFWYKINGS (4/1)

UNAUTHORISED, IRREGULAR OR FRUITLESS AND WASTEFUL EXPENDITURE: DEVIATIONS (4/1)

Dat die bedrag van R29 518.02 (BTW ingesluit) gekondoneer word, siende dat die Raad geen finansiële verlies gely het, aangesien bevredigende dienste gelewer was, soos voorgeskryf deur Artikel 36 (1)(a)(v) van die Voorkeurverkrygingsbestuur Regulasie soos gewysig in die Plaaslike Regering: Munisipale Finansiële Bestuurswet, Wet 56 van 2003.

That the amount of R29 518.02 (VAT included) be condoned, since sufficient services was delivered therefore Council did not suffer any financial loss as prescribed by Section 36 (1)(a)(v) of the Supply Chain Management Regulations as amended in the Local Government: Municipal Finance Management Act, Act 56 of 2003.

ITEM 17/08/30/9.1.1.1

JAARLIKSE OUDIT- EN PRESTASIE OUDIT VERSLAG (4/12/4)

ANNUAL AUDIT- AND PERFORMANCE AUDIT REPORT (4/12/4)

Kennis geneem / *Noted*

ITEM 17/05/31/9.3.1.2

HERSIENING VAN INTERNE OUDIT MANIFES VIR DIE 2017/2018 FINANSIËLE JAAR (4/12/4)

REVIEW OF INTERNAL AUDIT CHARTER FOR THE 2017/2018 FINANCIAL YEAR (4/12/4)

1. Dat kennis geneem word dat daar geen wysigings op die Interne Oudit Manifes was vir die 2016/2017 finansiële jaar nie; en

That cognisance be taken that the Internal Audit Charter needed no amendments for the 2016/2017 financial year; and

2. Dat die gewysigde Interne Oudit Manifes vir 2017/2018 goedgekeur en implementeer word met ingang 01 Julie 2017.

That the amended Internal Audit Charter for 2017/2018 be approved and implemented with effect from 01 July 2017.

ITEM 17/05/31/9.3.2.1

VERSLAG VAN DIE PRESTASIE EVALUERINGS-PANEEL GEDATEER 22 MAART 2017 (10/3/2/3/37)

REPORT OF THE PERFORMANCE EVALUATION PANEL DATED 22 MARCH 2017 (10/3/2/3/37)

Dat die Prestasie Evalueeringsverslag gedateer 22 Maart 2017 goedgekeur word.

That the Performance Evaluation Report dated 22 March 2017 be approved.

17/05/31/9.4.1.1

“TOOLS OF TRADE” BELEID VIR RAADSLEDE (3/3/2)

TOOLS OF TRADE POLICY FOR COUNCILLORS (3/3/2)

1. Dat die “Tools of Trade” Beleid vir Raadslede goedgekeur word; en

That the Tools of Trade Policy for Councillors be approved; and

2. Dat die “Tools of Trade” Beleid vir Raadslede onderworpe is aan goedkeuring van die LUR vir Plaaslike Regering in die Wes-Kaap Provinsie.

That the Tools of Trade Policy for Councillors be subject to concurrence by the MEC for Local Government in the Western Cape Province.

ITEM 17/05/31/9.4.1.2

DISSIPLINÊRE PROSEDURES VIR RAADSLEDE (3/3/2)

DISCIPLINARY PROCEDURES FOR COUNCILLORS (3/3/2)

Dat die Dissiplinêre Prosedures vir Raadslede Beleid goedgekeur word.

That the Disciplinary Procedures for Councillors Policy be approved.

ITEM 17/05/31/9.4.2.1

HERNUWING VAN DIE KONTRAK VIR DIE LEWERING VAN 'N BRANDWEERDIENS VIR SALDANHABAAI MUNISIPALITEIT VIR 'N JAAR PERIODE (6/3/3/6/2)

RENEWAL OF THE CURRENT CONTRACT FOR THE RENDERING OF A FIRE FIGHTING SERVICE ON BEHALF OF SALDANHA BAY MUNICIPALITY FOR A FURTHER YEAR (6/3/36/2)

1. Dat voorgestelde hernuwing van die kontrak vir die lewering van 'n Brandweerdienste vir Saldanhabaai Munisipaliteit vir slegs 'n een (1) jaar periode nie ondersteun word nie (1 Julie 2017 tot 30 Junie 2018); en

That the proposed renewal of the contract for the rendering of a Fire Fighting Service on behalf of Saldanha Bay Municipality for a one (1) year period, not be supported (1 July 2017 till 30 June 2018); and

2. Dat Saldanhabaai Munisipaliteit vanaf 01 Julie 2017 hul eie Brandweerdienste lewer; maar

That Saldanha Bay Municipality render their own Firefighting function from 01 July 2017; but

3. Dat die hernuwing van die kontrak slegs oorweeg en goedgekeur sal word as dit verleng word vir 'n verder drie (3) jaar periode.

That the renewal and approval of the contract only be considered if it is extended for another three (3) year period.

ITEM 17/05/31/10.1.1.1

DERDE KWARTAAL TOPVLAK SDBIP PRESTASIEVERSLAG: JANUARIE - MAART 2017 (15/16/2/1)

THIRD QUARTER TOP LEVEL SDBIP PERFORMANCE REPORT: JANUARY - MARCH 2017 (15/16/2/1)

Kennis geneem / Noted